



Archival Policy

Version	Review Date	Policy Owner	Remarks
1.1.	18.07.2023	Corporate Secretarial Department	Adoption
1.2.	09.07.2024	Corporate Secretarial Department	No change (Annual Review)
1.3.	15.07.2025	Corporate Secretarial Department	No change (Annual Review)

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1. Background

In accordance to the regulation 51(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('the Listing Regulations'), the Company is required to disclose on its website, all such events or information which has been communicated to the Stock Exchange(s) under the Listing Regulations, such events or information which has been communicated to the Stock Exchange(s) shall be hosted on the website of the Company for a minimum period of five (5) years and thereafter as per the archival policy of the Company, which will be disclosed on its website.

Accordingly, this Policy on Archival of Documents ('the Policy') has been framed and adopted by the Board of Directors.

2. Archival Process

The Company shall disclose on its website under the heading 'Investor's Corner' all the relevant disclosures of events and information communicated to the Stock Exchange(s) under regulation 51 of the Listing Regulations will be hosted on the website of the Company for a period of five (5) years and thereafter shall be archived for a minimum period of one (1) year.

After the expiry of said time period, the disclosures of events and information will be removed from the website of the Company. Such removal may be done on a quarterly basis or such other period at the discretion of the Company Secretary.

This policy shall also be disclosed on the website of the Company.

3. Review

The Company shall review the Policy on an annual basis and amend as and when deemed necessary.